

*****CONFIDENTIAL*****

**SAN AUGUSTINE COUNTY SHERIFF'S OFFICE
CITIZEN COMPLAINT FORM**

Sheriff Robert Cartwright
219 North Harrison Street
San Augustine, Texas 75972

All Complaints concerning San Augustine County Sheriff's Office personnel are taken seriously and will be investigated thoroughly and impartially. Persons wishing to make a formal complaint against a department employee must submit this completed form. The form must be written legibly or typed. When completed, the form may be taken directly to the San Augustine County Sheriff's Office or mailed to the address above. An investigator will review the completed form and speak with you, **after which time** this form must be sworn to and notarized.

The mere filing of this complaint does not substantiate the allegations. If an investigation determines the employee acted improperly, disciplinary actions will be taken. You will be notified of the results when the investigation is complete.

TEXAS GOVERNMENT CODE

Complaints against Law Enforcement Officer or Detention Officer/County Jailer

Sec. 614.022 Complaint to be in Writing and Signed by Complainant. To be considered by the head of a state agency or by the head of a fire department or local law enforcement agency, the complaint must be: (1) in writing; and (2) signed by the person making the complaint.

Sec. 614.023 Copy of Complaint to be Given to Officer or Employee. (a) A copy of a signed complaint against a law enforcement officer of this state or a fire fighter, detentions officer, county jailer, or peace officer appointed or employed by a political subdivision of this state shall be given to the officer or employee within a reasonable time after the complaint filed. (b) Disciplinary action may not be taken against the officer or employee unless a copy of the signed complaint is given to the officer or employee.

TEXAS PENAL CODE

Perjury and Other Falsifications

Sec. 37.08 False Report to Peace Officer or Law Enforcement Employee, Class B Misdemeanor (a) A person commits an offense if, with the intent to deceive, he/she knowingly makes a false statement that is material to a criminal investigation and makes the statement to: (1) A peace officer conducting the investigation; or (2) any employee of a law enforcement agency that is authorized by the agency to conduct the investigation and that the actor knows is conducting the investigation

I affirm that I have read and understand the above information. I hereby wish to file an official complaint and swear the information on the following pages is true and correct to the best of my knowledge.

Signature of Complainant

Printed Name of Complainant

Date and Time

SAN AUGUSTINE COUNTY SHERIFF'S OFFICE

CITIZEN COMPLAINT FORM

AFFIDAVIT AND STATEMENT

Your Name: _____	Today's Date: _____
Date of Birth: _____	☐ Male ☐ Female
Your Address: _____	
City: _____	State: _____ Zip: _____
Home Phone: _____	Work Phone: _____ Cell Phone: _____

Please provide as much information as you can about the incident.

Date of Incident: _____ Time: _____ ☐ AM ☐ PM

Location: _____

If you do not know the officer's name and/or badge #,
please give a physical description in the space below, including race and sex.

Officer(s) Involved: _____	Badge #: _____
Officer(s) Involved: _____	Badge #: _____
Officer(s) Involved: _____	Badge #: _____
Officer(s) Involved: _____	Badge #: _____
Officer(s) Involved: _____	Badge #: _____

If another witness of any kind was present, please list them here as described above.

Witness: _____

Address: _____

Phone Number(s): _____

Witness: _____

Address: _____

Phone Number(s): _____

Witness: _____

Address: _____

Phone Number(s): _____

Do you have criminal and/or traffic charges pending from this incident?
If yes, please list: _____

Do you have any evidence which you wish to present with this complaint?
If yes, please list: _____

What type of complaint are you filing?

☐ Service Complaint (Dissatisfaction with police service)	☐ Inappropriate Conduct
☐ Excessive Force	☐ Rudeness
☐ Alleged Criminal Conduct	☐ Other

Signature: _____

